Swan Hill District Health

Uniform Policy

Booklet

Swan Hill District Health, in line with the "VALUES" has developed a Uniform to take us forward with pride.

Patients, residents, visitors and fellow employees will find it easy to identify staff from the different areas of service.

The "LOOK" of the Health Service is both professional and efficient and will promote pride internally and externally.

For More Information:

Contact Human Resources

Steven Wainwright:

5033 9315

Kristy Shadbolt 5033 9499



Swan Hill District Health P.O. Box 483 Swan Hill, 3585 p—(03) 50339300

Publication Date: December 2018





NOTES:			

Is the Uniform compulsory?

Yes!

Department Head are to enforce the most appropriate uniform for their area under the protocol set out by Swan Hill District Health.

For example, it may be considered inappropriate for front desk positions to wear polo tops.

A choice will still be available to staff but exceptions may apply at the discretion of the Department Head.

Exemptions from the uniform

Counselling & Headspace are both exempt from wearing uniforms due to the nature of their work and their clientele. Also, occupational specific uniforms are exempt, eg. Chefs.

Executive Officers and certain other positions are optional as they are required to attend meetings etc where a Uniform may not create the appropriate atmosphere. Also, they are not expected to have regular or significant Patient contact.

Department Heads have the option of their occupation uniform or Management Grey where they feel it appropriate to make the distinction. A NUM can wear the blue of a Nurse or the grey of management.

Suppliers

Clarks and The Work Locker (Formerly McAlpines Sewing Centre) are our local suppliers and are advised of our Uniforms. Discounts may be available.

Swan Hill District Health Uniform Policy

SHDH has a Corporate Uniform. It gives the organisation a professional public image and enable staff to receive the full tax benefits of a corporate uniform.

Uniform Allowance

When staff are required to wear a uniform, they will be paid a uniform allowance as per their Award or Certified Agreement via the payroll system. Where the allowance is paid there is an expectation that a uniform will be worn. If your Award/Agreement does not provide a Uniform Allowance, you should contact HR. Only the approved Uniform will be authorised for embroidery of the SHDH logo. Without the logo, it is not a Uniform.

Corporate Uniform

The choice of Uniform is limited to the Register of Approved Occupational Clothing. This registration describes the Departments applicable for a uniform and the options available. A copy is available through the Human Resources Department. The Corporate Uniform style must be registered for a minimum of three years.

Tax Deduction.

The cost of a Corporate Uniform is an Australian Taxation Office tax deduction as a work related expense. The registration code for gaining the tax advantage is CW 10690.

SHDH Logo

All corporate clothing must display the SHDH Logo in the place indicated by the registration. Nurses will also have their occupation stated beneath the logo i.e.: Registered Nurse, Enrolled Nurse, Care Co-ordinator or PCA.

For Allied Health Professionals the titles will be: Physiotherapist, Occupational Therapist, Podiatrist, Dietician, Exercise Physiologist, Allied Health Assistant, and Speech Pathologist.

Contents

Pages 4-5	Nursing and Clinical Staff Blue

Pages 6-7 Administration Staff Silver / Light

Grev

Engineering Staff Navy Blue

Pages 8-9 Environmental Services Staff

Navy Blue

Activities Co-ordinator, Leisure

Lifestyle Staff Jade Volunteers Purple

Pages 10-11 Allied Health Professionals

Black and White

Primary Health Medical Centre

Lilac

Primary Health Medical Nursing

Blue

Pages 12 Executive Staff

White and Grey

Page 13 Information

Disclaimer: Images are representations only and may not accurately reflect true colours. Images are an indication of styles only.



NURSING & CLINICAL STAFF ROYAL / OCEAN BLUE



CITY
COLLECTION
EZYLIN
OCEAN
2145

LADIES 3/4 SLEEVE,
2146 SS SHORT



CITY
COLLECTION
EZYLIN
STRIPE 2270
LADIES SHORT
SLEEVE, PLAIN
BLUE 2149



POLO
JB'S WEAR
ROYAL POLO
7LPI LADIES

The SHDH logo along with occupation will be displayed on Nursing Staff Uniform.



All Nursing Staff wearing shirts or polo's are to wear with Black or Navy Pants, Shorts or Skirts.

DEPARTMENT HEADS GREY & WHITE



JOHN KEVIN GUN METAL 462 MENS LONG SLEVE, 463 SHORT SLEVE



JOHN KEVIN MENS LONG SLEEVE WHITE 400 401 SHORT SLEEVE

BLACK DRESS

Black dresses can be worn by staff if their manager has deemed it appropriate for their departments



BLACK / CHARCOAL SHORT SLEEVE DRESS



The SHDH logo only, will be displayed on Executive & Medical Services Staff Uniforms.

DEPARTMENT HEADS GREY & WHITE



CITY
COLLECTION
PIPPA WITE
2222
LADIES (DRAPED
NECKLINE)
SHORT & 3/4
SLEEVE



CITY
COLLECTION
EVA "THE
CLEVER
COWL" 2226
3/4 SLEEVE



JOHN KEVIN STEEL STRIPE 366 3/4 SLEEVE



JOHN KEVIN GUN METAL 362 LADIES 3/4 SLEEVE 363 SHORT SLEVE



CITY
COLLECTION
EZYLIN 2415
BLOCK WHITE
3/4 SLEEVE,
2146 SHORT
SLEEVE

All shirts are to be worn with Charcoal or Black Pants, Shorts or Skirts.

NURSING & CLINICAL STAFF ROYAL / OCEAN BLUE



POLO
JB'S WEAR
ROYAL POLO
7PIP MENS



CITY
COLLECTION
MENS 4145 SS
BLOCK COLOUR
SHORT SLEEVE.

SCRUBS

Theatre Nurses are not required to wear Uniforms to and from Theatre. They are, however required to wear a Uniform if they are rostered to a shift outside theatre (eg. DPU, Acute, ECU etc).



MOBB ROYAL BLUE 310T V-NECK

UNISEX SCRUB TOP

Royal Blue or Navy Blue Scrub Pants are to be worn with Scrub Tops

ADMINISTRATION STAFF SILVER / LIGHT GREY



BIZ COLLECTION TREND SILVER S622LT LADIES 3/4 SLEEVE SHIRT



BIZ
COLLECTION
MADISON
SILVER
S626LL
LADIES LONG
SLEEVE SHIRT



CITY
COLLECTION
SMART KNIT
SILVER 2291
LADIES SHORT
SLEEVE, 3/4 (2290),
SLEEVELESS
(2292)



CITY COLLECTION SO EZY SILVER 2263 LADIES 3/4 SLEEVE TOP



NEAT & TRIM HAND DRAWN PRINT CATU5X BLW LADIES PEPLUM TOP



NEAT & TRIM
HAND DRAWN
PRINT
CAT9XF BLW
LADIES
CAPPED
SLEEVE TOP

All administration shirts are to be worn with black or charcoal pants, shorts or skirts.

PRIMARY HEALTH MEDICAL CENTRE - LILAC



CITY
COLLECTION
EZYLIN 2146
LILAC SHIRT
SLEEVE
(2145) 3/4
SLEEVE



CITY COLLECTION PIPPA KNIT LILAC 2222 (2221) 3/4 SLEEVE



NNT SHORT SLEEVE POLO CATJ2M MENS,LADIES CATU58



BLACK / CHARCOAL SHORT SLEEVE DRESS

PRIMARY HEALTH MEDICAL NURSING - BLUE



The SHDH logo only, will be displayed on Executive & Medical Services Staff Uniforms

ALLIED HEALTH PROFESSIONALS & RADIOLOGY

Black and White



CITY
COLLECTION
PIPPA 2222
LADIES DRAPED
NECKLINE SHORT &
3/4 SLEEVE



CITY
COLLECTION
EVA "THE
CLEVER
COWL" 2227
SHORT SLEEVE,
2226 3/4 SLEEVE



NNT
BLACK ZIP
FRONT TUNIC
CATU68
LADIES



POLO'S
JB'S WEAR
BLACK/WHITE
7LPIBW LADIES
P9900 MENS



JOHN KEVIN MENS BLACK 206 LONG SLEEVE 207 SHORT SLEEVE

LADIES WHITE 106 3/4 SLEEVE 107 SHORT SLEEVE



JOHN KEVIN MENS WHITE 206 LONG SLEEVE 207 SHORT SLEEVE

LADIES BLACK 106 3/4 SLEEVE 107 SHORT SLEEVE

The SHDH logo along with occupation will be displayed on Allied Health Staff Uniform with the exception of Health Promotion Staff who will have the logo only. e.g.→





The SHDH logo only will be displayed on Administration & Engineering Staff Uniforms.



BIZ
COLLECTION
MADISON
SILVER
S628LS
LADIES SHORT
SLEEVE OR

SLEEVELESS TOP



BLACK / CHARCOAL SHORT SLEEVE DRESS



BIZ COLLECTION
TREND
SILVER
S622MS
MENS SHORT
SLEEVE
S622ML
LONG SLEEVE
SHIRT



BIZ COLLECTION RESORT POLO GREY P9900 MENS POLO P9925 LADIES POLO

ENGINEERING SERVICES



HARD YAKKA LEGENDS NAVY 07902 MENS COTTON DUCK WEAVE SHORT & LONG SLEEVE SHIRT (07901)



JB'S WEAR
NAVY 7PIPNW
MENS POLO

Engineering shirts are to be worn with black or navy blue pants or shorts.

FEMALE - NAVY



JB'S WEAR
POLO
LADIES



COLLECTION
PIPPA NAVY
2222
LADIES (DRAPED
NECKLINE) SHORT &
3/4 SLEEVE

CITY



BIZ
COLLECTION
OASIS NAVY
LB3600
LADIES BLOCK
COLOUR SHORT &
3/4 SLEEVE SHIRT

MALE - NAVY



BIZ COLLECTION METRO NAVY SH715 MENS SHORT & LONG SLEEVE SHIRT (SH714)



JB'S WEAR
NAVY
MENS POLO



The SHDH logo only will be displayed on Environmental, Activities & Volunteer Uniforms.

ACTIVITIES CO-ORDINATOR, LIFESTYLES & LEISURE JADE



NNT
POLO'S
CATU58
LADIES
CATJ2M MENS



CITY
COLLECTION
PIPPA JADE
2222
LADIES (DRAPED
NECKLINE) SHORT &
3/4 SLEEVE



BIZ COLLECTION MONARCO TEAL S770MS MENS SHORT SLEEVE SHIRT

VOLUNTEERS - PURPLE



JB WEAR
COLOURED
TRICOT VEST
6HFV
PURPLE



JB WEAR
SMOCK 5PF
PURPLE

All shirts are to be worn with Navy or black Pants, Shorts or Skirts.