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Compassionate

Progressive

Accountable

**EMERGENCY DEPARTMENT
GRADE 2 REGISTERED NURSE
Multiple Full Time & Part Time Positions available**

Swan Hill District Health are currently seeking a number of experienced and highly motivated Registered Nurses for the Emergency Department. Swan Hill is located in rural Victoria approximately 3.5 hours north-west of Melbourne. We service a 100km radius area with an estimated catchment of around 35,000 people. The ED triages more than 14,000 emergency attendees of all ages each year and is staffed by a dedicated team including a Medical Clinical Lead, Senior Medical Officers, Nurse Practitioner, Critical Care / Post Graduate-trained Nurses and further supported by Clinical Nurse Educators.

Our Emergency Department offers a supportive and progressive team environment that prioritises professional development to ensure best patient outcomes through connected care and best experience. This role will encompass all aspects of emergency nursing care and as a Registered Nurse you must have well developed skills in assessment, planning and evaluating care delivery. The role also requires the successful applicant to be available for a mixture shifts 24/7.

Selection Criteria:

- Minimum experience working 2 years as a Registered Nurse in either an Emergency or Acute Care setting
- AHPRA Registration and a good understanding of scope of practice and legislative requirements in relation to nursing practice
- Flexibility to work across a rotating 7-day roster
- Excellent communication and documentation skills
- A focus on time management and the ability to work effectively in both a team environment and independently

For more information: Please contact Kath Curran, Nurse Unit Manager Emergency Department on 03 5033 9367 or email kcurran2@shdh.org.au.

How to apply: Applications including the names of 3 referees, an Application for Employment form, CV and Cover Letter addressing the key selection criteria should be forwarded to: employment@shdh.org.au

Applications will only be accepted if they address the Key Selection Criteria and include an APPLICATION FOR EMPLOYMENT FORM.

Aboriginal and Torres Strait Islander people are encouraged to apply



Position:	Registered Nurse
Classification:	Grade 2 (YP3 – YP9)
Department:	Emergency Department
Reports to:	Nurse Unit Manager
Position Summary:	
Responsibilities:	<p><u>Patient Care:</u> <i>Outcome:</i> Clinically appropriate care is delivered in a therapeutic environment by competent professionals who comply with all legal and organisational requirements.</p> <p><i>Performance Indicators:</i></p> <ul style="list-style-type: none"> • Nursing assessment and documentation which is timely, complete and accurate. • Involvement of patients and their relatives/carers in planning care and formulating outcomes relating to the episode of care. • Provides direct care to patients according to triage classification. • Participates in a team based approach to patient care. • Demonstrates involvement in continuing clinical education for self. • Promotes evidence based clinical practice. • Interacts positively with patients/carers to enhance the therapeutic relationship. • Applies the principles of “No Lift” in the care and transfer of patients. • Liaises with Ward Staff to ensure appropriate and timely transfer of patient for ongoing care. <p><u>Management:</u> <i>Outcome:</i> The Unit is managed in an efficient and effective way to optimise outcomes for patients.</p> <p><i>Performance Indicators:</i></p> <ul style="list-style-type: none"> • Participates in all relevant department meetings and represents unit/department as required/requested by the Nurse Unit Manager. • Participates in collaborative rostering, which is cognitive of organisational, industrial and individual staff requirements. • Liaises with other multidisciplinary organisations to enhance patient care. • Assumes responsibility for particular portfolio(s) within the department and reports actively to all nursing staff as required.
Key Selection Criteria	<ul style="list-style-type: none"> • Minimum 3 years experience in Emergency or Acute settings • ALS competency • Demonstrated ability to work well under pressure • Dedication to professional development • Team player that will work cohesively to ensure best patient outcomes • Demonstrated attention to detail
Salary/Award:	Nurses and Midwives (Victorian Public Health Sector) Single Interest Employer Agreement 2016-2020.

Infection Control:	<ul style="list-style-type: none"> • Each staff member has a responsibility to minimize exposure to incidents of infection/cross infection of residents, staff, visitors and the general public. • The risk minimization strategies are to be supported by all staff adhering to the Infection Control Manual policies, procedures and guidelines.
Continuous Quality Improvement:	<ul style="list-style-type: none"> • Each staff member is expected to demonstrate a commitment to best practice. • All staff shall take responsibility for their own practice and share responsibility for creating and maintaining a system that provides safe, high quality health care. • All staff will participate in quality improvement activities aimed at improving patient outcomes and maintaining accreditation standards. • It is the responsibility of every staff member to be familiar with Health Service-wide and specific Department Policies & Protocols
Person Centered Care:	<p>The Health Service supports in its values the philosophy of Person Centered Care to ensure all people, including health service providers, clients, their carers and family members are respectfully cared for and encouraged to participate in the provision of quality health care.</p> <p>We recognise diversity is part of every person & as such providers of health care must be actively involved in developing models of care that are person centered.</p>
Our Purpose:	<p>Connected Care / Best Experience SHDH commits to meet the growing health care needs of our community through our new vision to provide better connected care and to achieve the best care experience.</p>
Privacy and Confidentiality:	<p>SHDH are committed to protecting patient and staff privacy and confidentiality, as it is an important aspect of our commitment to providing high quality services. In accordance to both the Health Records Act and the Information Privacy Act, information should only be used and disclosed for the primary purpose of its collection.</p> <p>Each employee has a responsibility to adhere to SHDH's Privacy and Confidentiality Policy, as it is a condition of employment. Any breach of the rules of privacy and/or confidentiality relating to health service business, patients or medical records will result in disciplinary action.</p>
Mandatory Training:	<p>All employees must be aware of and complete designated mandatory training within the required time frame.</p>
Safety:	<p>RESPONSIBILITIES: It is the responsibility of every staff member to:</p> <ul style="list-style-type: none"> • Take reasonable care for your safety and the safety of others while at work. • Report accidents, incidents and potential hazards as soon as reasonably practicable to your supervisor and record on VHIMS reporting system. • Advise your supervisor if you have an injury or illness that may affect your ability to perform the inherent requirements of your position. • Be familiar with emergency and evacuation procedures as detailed in the Emergency Procedures Manual. • Complete all Mandatory training requirements as identified and directed. • Comply with the Occupational Health and Safety Act and all SHDH O.H. & S. online Policies and Procedures.
Asset Management:	<p>Staff with asset management responsibilities are required to adhere to the Asset Management Policy and Protocols.</p>

Review:	Completion of My Work Plan on a yearly basis.
Previous Revision dates:	June 2005, March 2011, Jan 2018
Current:	January 2021
Managers Name:	Kath Curran
Managers Signature:	
Employees Name:	
Employees Signature:	

Police and Working with Children Checks

Satisfactory Police Checks, and in some areas, Working with Children Checks are mandatory at the point of employment.

If you have a current Police Check and/or Working with Children Check, please show the check identifying numbers and the date of issue: _____

Upon engagement, you will be required to provide the necessary information to complete a Check. Please note that it is a condition of employment that you maintain a current satisfactory Police Check and, if required, Working with Children Check.

Pre-existing Health and Injury Declaration

Swan Hill District Health (SHDH) is committed to achieving a safe working environment for all employees. As part of this, it is our objective to ensure potential employees are not required to work in duties that they are not able to perform safely. As part of the application process for employment with SHDH, we request you to disclose any pre-existing injury or disease which may be adversely affected by the performance of the inherent requirements of the position you have applied for – as described in the Position Description for the position.

Pursuant to S.41 (1) and (2) of the *Workplace Injury Rehabilitation and Compensation Act 2013*, you are required to disclose to SHDH any pre-existing injury or disease that you have suffered of which you are aware, and could reasonably be expected to foresee, could be affected by the nature of this proposed employment.

Failure to make a disclosure, or the making of a false or misleading disclosure, would disentitle you to compensation pursuant to the *Workplace Injury Rehabilitation and Compensation Act 2013* should you suffer any reoccurrence, aggravation, acceleration, exacerbation or deterioration of your pre-existing injury or disease arising out of, or in the course of, or due to the nature of with SHDH. SHDH will rely upon any failure to disclose in accordance with the provisions of the *Workplace Injury Rehabilitation and Compensation Act 2013* as grounds for denying compensation in accordance with S.41 (1) and (2).

Should any alteration, change or rearrangement be necessary to enable you to carry out the inherent requirements of the position, we also request that you disclose these requirements. SHDH is an equal opportunity employer and will arrange any reasonable adjustment to enable a person with a disability to perform the inherent requirements of the position and therefore compete equally with other applicants for this position. Please disclose in the place below any pre-existing injury or diseases that you suffer from, or have suffered from, which could be affected by the nature of your proposed employment with Swan Hill District Health.

Disclosure advice: - (to be completed by the applicant)

I confirm that I have read and understood the contents of the above information and state that I have disclosed all relevant information in relation to my health and physical ability to carry out the inherent requirements of this position.

Signature of applicant: _____ **Date:**/...../.....

NOTE: If providing this form electronically, you accept that the information is true and correct by the action of submitting the form. You will be requested to sign the printed version at your interview if you are selected.

Enquiries:

Email address: employment@shdh.org.au

Phone: 03 50339315

Postal Address: PO Box 483 SWAN HILL VIC 3585