



*Inclusive*

*Compassionate*

*Progressive*

*Accountable*

## Expression of Interest for Community Connector Position Part-time (Fixed Term)

The Community Connector is a new role who will work with Swan Hill District Health as the community expert, specialist community connector and relationship maker. The Community Connector will have lived expertise living in public or low cost housing (Caravan Park, Rooming House, homelessness etc.) and will be willing to engage with community to offer support like; how to get help with health; where to get help; learning new things and support.

This job will require you to have:

- Lived expertise in public or low cost housing
- Excellent communication skills
- Understanding of the local issues that impact on community members who are experiencing disadvantage
- Ability to think creatively
- Current Drivers License would be an advantage, but not necessary
- Interest in pursuing a qualification in a community services related field

**For more information** about this position please call Tania Lawry, Community Connectors Program Manager on 0456 641 739 or [tlawry@shdh.org.au](mailto:tlawry@shdh.org.au)

**About us:** Swan Hill District Health is a 143 bed (including Aged Care), fully integrated rural public health facility servicing a greater community of around 35,000 people. Our vision at, Swan Hill District Health, is to provide clear, connected care, best experience for our community.

Swan Hill District Health is a compassionate, family friendly employer where every employee is a valued team member. Inclusive of a perfect work/life balance, SHDH also provides:

- ◆ A dynamic workplace
- ◆ Free onsite car parking
- ◆ Salary Sacrifice/Packaging
- ◆ Discounted Corporate gym memberships
- ◆ Professional Development opportunities
- ◆ Employee Assistance Program

**To apply for this role** please fill out the expression of interest form and attach a resume (if you have one) and email to People and Culture, [employment@shdh.org.au](mailto:employment@shdh.org.au) Alternatively, a hard copy of your application can be dropped into the Swan Hill District Health Corporate Hub at 114 Beveridge St, Swan Hill.

If you need help printing or completing this form or a resume please call into The Hub at 114 Beveridge Street and our staff will be able to assist you.

**Closing Date: Monday 26<sup>th</sup> September 2022.**

## Expression of Interest for Community Connector Job

The Community Connector will work with Swan Hill District Health as the specialist community connector and relationship maker. The Community Connector will have lived expertise living in public or low cost housing and will be willing to connect with community to offer support like; how to get help with health; where to get help; learning new things and support.

Name:					
D.O.B		Phone number:			
Address:					
Do you have lived experience in public or low cost housing? Please tick or circle.	YES	NO	What town did you live in at this time?		
Do you have a drivers licence? Please tick or circle.	YES	NO	Do you have access to transport?	YES	NO
What days can you work? Please tick or circle.	Monday	Tuesday	Wednesday	Thursday	Friday
What hours can you work? Please tick or circle.	9am-12pm	12pm-3pm	3pm-6pm	6pm-9pm	
What experiences and skills do you bring to the job? If you need more space please add another page.					
What might make this job hard for you?	Reading, writing, English				
Can you give us the name of two people who can tell us about you-References?	Name and phone number:		Name and phone number:		

If you want to know more about this job you can ring Tania Lawry, Community Connectors Program Manager on 0456 641 739 or [tlawry@shdh.org.au](mailto:tlawry@shdh.org.au)

To apply, please fill out the expression of interest form and attach a resume (if you have one) and email to People and Culture, [employment@shdh.org.au](mailto:employment@shdh.org.au) or drop the hard copy into The SHDH Corporate Hub at 114 Beveridge St, Swan Hill.

We also have staff available to support you to complete your application or a resume. If you would like support to complete your application or phone Tania Lawry on 0456 641 739.

<b>Position:</b>	Community Connector
<b>Classification:</b>	Community Development Worker Class 1 Year 1
<b>Department:</b>	Community Health
<b>Reports to:</b>	Community Development Program Manager
<b>Position Summary:</b>	<p><b>THE PROGRAM</b></p> <p>The Community Connector Program sits with the SHDH Community Health team in the SHDH Community Care Division. The program has been designed to bring a strong focus of health promotion and access to health services and social care services for people who live in public housing or low cost housing settings. Community Connector programs are an initiative of Homes Victoria, Department of Families Fairness and Housing and are located across Victoria in regions including Ballarat, Geelong, Shepparton, Latrobe, Hume Brimbank, Monash and Greater Dandenong. SHDH will work with Sunraysia Community Health Service to cover the Swan Hill and Mildura LGA's, including Robinvale. The program will be designed and delivered through a data driven approach, ensuring that resident voice is present in planning and service delivery. A priority area such as Empowerment, Connection or Prevention will be selected through a partnership approach. As much as possible the program will be embedded into existing community governance structures and community programs.</p> <p><b>POSITION PURPOSE</b></p> <p>The Community Connector will work with the Community Development Program Manager as the specialist Community Connector and relationship maker. The Community Connector will have lived expertise living in public or low cost housing and will be willing to reach into this community to support planned services including workshops, health promotion events, health literacy/communication materials, support through active linkages or referrals to other services.</p>
<b>Responsibilities:</b>	<ol style="list-style-type: none"> <li>1. Service Provision <ul style="list-style-type: none"> <li>• Liaise with the community, with a focus on collaboratively developing programs and events identified as needed by public housing, low cost housing and high risk accommodation communities.</li> <li>• Assist community members to access required health care according to each individual.</li> </ul> </li> <li>2. Teamwork <ul style="list-style-type: none"> <li>• Work collaboratively within the Community Health team, participating in team meetings, operational and clinical supervision and development activities as required.</li> <li>• Work with internal and external health care providers to support client needs.</li> </ul> </li> <li>3. Stakeholder Engagement</li> </ol>

	<ul style="list-style-type: none"> <li>• Build trusting and ongoing relationships with community members</li> <li>• Understand the community in which we operate</li> <li>• Provide health information that is relevant to community and easily understood. This may be in written format, or discussion.</li> <li>• Work with community partners to implement Community Connectors program</li> </ul> <p>4. Service Improvement</p> <ul style="list-style-type: none"> <li>• Participate in the training, implementation and evaluation of Community Connectors program</li> <li>• Identify and appropriately manage or escalate any risks or concerns within the Community Connectors program.</li> </ul> <p>5. Service Promotion</p> <ul style="list-style-type: none"> <li>• Participate in community events and collaborations to promote the Community Connectors program.</li> </ul> <p>6. Program Evaluation</p> <ul style="list-style-type: none"> <li>• Support the reporting requirements of the program through collection of data and feedback</li> <li>• Support the evaluation of the Community Connector program in line with organisational requirements</li> </ul> <p>7. Organisational</p> <ul style="list-style-type: none"> <li>• Lead and exemplify a healthy and safe working environment, modelling and promoting ethical behaviour and practices.</li> <li>• Operate, adhere to and demonstrate organisational Mission, Vision and Values.</li> <li>• Other reasonable duties as directed.</li> </ul>
<b>Key Selection Criteria:</b>	<ul style="list-style-type: none"> <li>• Lived expertise in public or low cost housing</li> <li>• Excellent communication skills with a wide variety of people</li> <li>• Understanding of the local issues that impact on community members who are experiencing disadvantage (Social Determinants of Health)</li> <li>• Ability to think creatively</li> <li>• Current Drivers License</li> <li>• Interest in pursuing a qualification in a community services related field</li> </ul>
<b>Salary/Award:</b>	Salary in accordance with Allied Health Professionals (Victorian Public Health Sector) <i>Single Interest Enterprise Agreement 2016-2020</i> .
<b>Infection Control:</b>	<ul style="list-style-type: none"> <li>• Each staff member has a responsibility to minimize exposure to incidents of infection/cross infection of residents, staff, visitors and the general public.</li> <li>• The risk minimisation strategies are to be supported by all staff adhering to the Infection Control Manual policies, procedures and guidelines.</li> </ul>
<b>Continuous Quality Improvement:</b>	<ul style="list-style-type: none"> <li>• Each staff member is expected to demonstrate a commitment to best practice.</li> <li>• All staff shall take responsibility for their own practice and share responsibility for creating and maintaining a system that provides safe, high quality health care.</li> <li>• All staff will participate in quality improvement activities aimed at improving patient outcomes and maintaining accreditation standards.</li> </ul>

	<ul style="list-style-type: none"> <li>It is the responsibility of every staff member to be familiar with Health Service-wide and specific Department Policies &amp; Protocols</li> </ul>
<b>Person Centered Care:</b>	<p>The Health Service supports in its values the philosophy of Person Centered Care to ensure all people, including health service providers, clients, their carers and family members are respectfully cared for and encouraged to participate in the provision of quality health care.</p> <p>We recognise diversity is part of every person &amp; as such providers of health care must be actively involved in developing models of care that are person centered.</p>
<b>Child Safety:</b>	<p>All children have the right to feel and be safe. Keeping children safe is everyone's responsibility. SHDH is committed to providing a child safe environment where children are safe and feel safe, and where their voices are heard about the decisions that affect them.</p> <p>SHDH have zero tolerance to child abuse.</p> <p>Each employee has a responsibility to adhere to this requirement. Any breach of this standard will result in disciplinary action.</p>
<b>Our Purpose:</b>	<p><b>Connected Care / Best Experience</b></p> <p>SHDH commits to meet the growing health care needs of our community through our new vision to provide better connected care and to achieve the best care experience.</p>
<b>Privacy and Confidentiality:</b>	<p>SHDH are committed to protecting patient and staff privacy and confidentiality, as it is an important aspect of our commitment to providing high quality services. In accordance to both the Health Records Act and the Information Privacy Act, information should only be used and disclosed for the primary purpose of its collection.</p> <p>Each employee has a responsibility to adhere to SHDH's Privacy and Confidentiality Policy, as it is a condition of employment. Any breach of the rules of privacy and/or confidentiality relating to health service business, patients or medical records will result in disciplinary action.</p>
<b>Mandatory Training:</b>	<p>All employees must be aware of and complete designated mandatory training within the required time frame.</p>
<b>Safety:</b>	<p><b>RESPONSIBILITIES: It is the responsibility of every staff member to:</b></p> <ul style="list-style-type: none"> <li>Take reasonable care for their safety and the safety of others while at work.</li> <li>Report accidents, incidents and potential hazards as soon as reasonably practicable to their supervisor and record on VHIMS reporting system.</li> <li>Advise their supervisor if they have an injury or illness that may affect their ability to perform the inherent requirements of their position.</li> <li>Be familiar with emergency and evacuation procedures as detailed in the Emergency Procedures Manual.</li> <li>Complete all Mandatory training requirements as identified and directed.</li> <li>Comply with the Occupational Health and Safety Act and all SHDH O.H. &amp; S. online Policies and Procedures.</li> </ul>
<b>Asset Management:</b>	<p>Staff with asset management responsibilities are required to adhere to the Asset Management Policy and Protocols.</p>

<b>Review:</b>	Completion of My Work Plan on a yearly basis.
<b>Previous Revision dates:</b>	July 2013, July 2016, Nov 2017
<b>Current:</b>	August 2022
<b>Managers Name:</b>	Gayle Taylor
<b>Managers Signature:</b>	
<b>Employees Name:</b>	
<b>Employees Signature:</b>	