



**Swan Hill
District Health**
Connected Care. Best Experience.



Inclusive

Compassionate

Progressive

Accountable

Allied Health Educator Full Time

The Education Department is seeking expressions of interest from suitably qualified, enthusiastic and motivated Allied Health Practitioner with a keen interest in education to join our team as the Allied Health Educator.

About the role:

Reporting to the Education Manager, the Allied Health Educator will promote a culture of development and inquiry which actively encouraged and facilitates clinical learning across the various Allied Health fields, in line with standards and the policies of Swan Hill District Health.

The Allied Health Educator will also provide facilitation and support to all SHDH staff members of varying levels of experience including Allied Health undergraduate students and work experience students.

About You:

- Tertiary qualifications in a relevant Allied Health field
- APHRA registration
- Extensive experience (min 3 years) in Allied Health field
- Demonstration of high level of interpersonal, verbal and written communication skills, problem solving and negotiation skills
- Knowledge of National Safety and Quality Health Service Standards (NSQHS)
- Experience providing clinical facilitation and supervision
- Current TAE is desirable
- Current National Police Check & Working with Children's Check
- Complete COVID Vaccinations & 2025 Flu Vaccination, Serology evidence of immunisation status

About us: Swan Hill District Health is a 143 bed (including Aged Care), fully integrated rural public health facility servicing a greater community of around 35,000 people. Our vision at, Swan Hill District Health, is to provide clear, connected care, best experience for our community

SHDH is a compassionate, family friendly employer where every employee is a valued team member. Inclusive of a perfect work/life balance, SHDH also provides:

- ◆ A dynamic workplace
- ◆ Discounted Corporate gym memberships
- ◆ Free onsite car parking
- ◆ Professional Development opportunities
- ◆ Salary Sacrifice/Packaging
- ◆ Employee Assistance Program

To apply for this position, email the completed Cover letter, CV and response to the key selection criteria to employment@shdh.org.au.

You will find the full position description containing the key selection criteria & application for employment form in the attached documents (& located on our website - [SHDH Jobs](#))

Swan Hill District Health reserves the right to commence interview immediately upon receipt of applications.

Enquiries about this role should be directed to Jayne Stead, Education Manager, Ph: (03) 50339310 or E: jstead@shdh.org.au

Closing date: 24/10/25

Swan Hill District Health is an equal opportunity employer committed to diversity and inclusion. We welcome applications from Aboriginal and Torres Strait Islander people, people with diverse cultural and linguistic backgrounds and people with disability.



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Position:	Allied Health Educator
Classification:	Allied Health Professionals Grade 3 and above
Department:	Staff Education
Reports to:	Staff Education Manager
Position Summary:	<p>The Allied Health Educator (1.0 EFT) plays a key role in supporting the education and development of future and current allied health professionals by working collaboratively with education providers, clinical teams, and industry partners. This role involves the planning, coordination, and delivery of high-quality learning experiences in both academic and clinical settings. The Allied Health Educator contributes to student placement planning and support, and facilitates professional development activities for staff.</p> <p>In partnership with universities, TAFEs, and registered training organizations (RTOs), the educator helps shape workforce readiness by promoting evidence-based practice, competency development, and interprofessional learning. The role also includes supervision, mentoring, and evaluation of students and new graduates, as well as input into curriculum design and accreditation processes</p>
Responsibilities:	<ul style="list-style-type: none">• Educational Program development including design, develop and delivery of evidence-based education and training programs for allied health professionals, students, and support staff.• Providing clinical supervision and support and assisting with onboarding and orientation of new allied health staff and students.• Develop collaborative partnerships with Education Providers to support growth of allied health placements.• Utilise Place right to assist in coordinating Allied Health undergraduate student clinical placements, including review of placement planning and capacity; and to liaise with education providers during the placement planning phase.• Coordinate student placement and supervision in collaboration with Allied Health Managers• Ensure alignment of training programs with clinical best practice, SHDH strategies and accreditation standards.• To provide reflective practice, mentoring and support to staff and students• Create networks at higher level and/or specialist allied health services with larger health services.• Actively participate in internal and external stakeholder meetings• Participate in the generation of reports as required by Directors and Managers of Allied Health.• Contribute to promoting and driving a culture of continuous improvement through education• Investigate professional development opportunities including funding support to access or deliver.• Undertake a needs analysis to identify learning and clinical support needs of Allied Health professionals at SHDH.• Conduct tutorials, workshops, clinical and simulation sessions to support interprofessional learning opportunities for medical, nursing, and allied health students in collaboration with colleagues at SHDH.• Maintain involvement in professional practice.

	<ul style="list-style-type: none"> Undertake administrative functions as related to the role.
Key Selection Criteria	<p>Essential</p> <ul style="list-style-type: none"> Tertiary qualifications in a relevant Allied Health registration with the Australian Health Practitioner Regulation Agency (AHPRA) where relevant. Extensive background in Allied health with 3 years of clinical experience. Excellent written and verbal communication skills. Current Certificate IV TAE or willingness to obtain Ability to work collaboratively with a wide range of people at all levels within the organisation. High level of interpersonal, verbal and written communication skills including negotiation and problem-solving skills Sound knowledge of National Safety and Quality Health Service Standards (NSQHS) Experience in the provision of clinical facilitation and supervision Well, developed organisational skills with the ability to successfully manage competing issues and meet deadlines and ability to work effectively both independently and within a collaborative team. Demonstrated leadership skills and initiative. Ability to network and collaborate with internal and external stakeholders. Commitment to inter-professional learning, quality improvement and evidence-based practice. Sound computer literacy
Salary/Award:	Salary in accordance with relevant Award - Allied Health Professionals / Medical Scientists
Infection Control:	<ul style="list-style-type: none"> Each staff member has a responsibility to minimize exposure to incidents of infection/cross infection of residents, staff, visitors and the general public. The risk minimization strategies are to be supported by all staff adhering to the Infection Control Manual policies, procedures and guidelines.
Continuous Quality Improvement:	<ul style="list-style-type: none"> Each staff member is expected to demonstrate a commitment to best practice. All staff shall take responsibility for their own practice and share responsibility for creating and maintaining a system that provides safe, high quality health care. All staff will participate in quality improvement activities aimed at improving patient outcomes and maintaining accreditation standards. It is the responsibility of every staff member to be familiar with Health Service-wide and specific Department Policies & Protocols
Person Centered Care:	<p>The Health Service supports in its values the philosophy of Person Centered Care to ensure all people, including health service providers, clients, their carers and family members are respectfully cared for and encouraged to participate in the provision of quality health care.</p> <p>We recognise diversity is part of every person & as such providers of health care must be actively involved in developing models of care that are person centered.</p>
Our Purpose:	<p>Connected Care / Best Experience</p> <p>SHDH commits to meet the growing health care needs of our community through our new vision to provide better connected care and to achieve the best care experience.</p>

Privacy and Confidentiality:	<p>SHDH are committed to protecting patient and staff privacy and confidentiality, as it is an important aspect of our commitment to providing high quality services. In accordance to both the Health Records Act and the Information Privacy Act, information should only be used and disclosed for the primary purpose of its collection.</p> <p>Each employee has a responsibility to adhere to SHDH's Privacy and Confidentiality Policy, as it is a condition of employment. Any breach of the rules of privacy and/or confidentiality relating to health service business, patients or medical records will result in disciplinary action.</p>
Mandatory Training:	All employees must be aware of and complete designated mandatory training within the required time frame.
Safety:	<p>RESPONSIBILITIES: It is the responsibility of every staff member to:</p> <ul style="list-style-type: none"> • Take reasonable care for your safety and the safety of others while at work. • Report accidents, incidents and potential hazards as soon as reasonably practicable to your supervisor and record on VHIMS reporting system. • Advise your supervisor if you have an injury or illness that may affect your ability to perform the inherent requirements of your position. • Be familiar with emergency and evacuation procedures as detailed in the Emergency Procedures Manual. • Complete all Mandatory training requirements as identified and directed. • Comply with the Occupational Health and Safety Act and all SHDH O.H. & S. online Policies and Procedures.
Asset Management:	Staff with asset management responsibilities are required to adhere to the Asset Management Policy and Protocols.
Review:	Completion of My Work Plan on a yearly basis.
Previous Revision dates:	September 2025
Current:	
Managers Name:	
Managers Signature:	
Employees Name:	
Employees Signature:	



The Application for Employment form is required to be submitted with the following documents:

- ☐ Covering letter in support of application
- ☐ Response to Key Selection Criteria
- ☐ Applicants Curriculum Vitae

Position Applying for

General Information

Name

Address

Contact

Home phone

Mobile

Email

Are you of Aboriginal/Torres Strait Islander Origin? ☐ No ☐ Aboriginal ☐ Torres Strait Islander
(This question is voluntary)

Do you wish to be identified under this category? ☐ Yes ☐ No

Are you an Australian Citizen or Permanent Resident: ☐ Yes ☐ No Date of Grant/...../.....

If no, what is your current Visa Status – Visa type Expiry date/...../.....

Place/Country of issue: Issue Number:

Do you require sponsorship? ☐ Yes ☐ No

Conditions of Employment

Employment conditions are governed by the relevant Public Sector Health Industry Awards and EBAs relevant to the position applied for:

Initial employment is subject to:

- 6 months' probationary period (*with a review at 3 months.*)
- Requirement to work any shift
- Requirement to work in any department as required

Hours of Work – (Availability)

Discipline/Misconduct

Have you experienced discipline or misconduct action at any previous employment? ☐ Yes ☐ No

If **Yes**, please provide details:

Police and Working with Children Checks

Satisfactory Police Checks, and in some areas, Working with Children Checks are mandatory at the point of employment.

If you have a current Police Check and/or Working with Children Check, please show the check identifying numbers and the date of issue: _____

Upon engagement, you will be required to provide the necessary information to complete a Check. Please note that it is a condition of employment that you maintain a current satisfactory Police Check and, if required, Working with Children Check.

Pre-existing Health and Injury Declaration

Swan Hill District Health (SHDH) is committed to achieving a safe working environment for all employees. As part of this, it is our objective to ensure potential employees are not required to work in duties that they are not able to perform safely. As part of the application process for employment with SHDH, we request you to disclose any pre-existing injury or disease which may be adversely affected by the performance of the inherent requirements of the position you have applied for – as described in the Position Description for the position.

Pursuant to S.41 (1) and (2) of the *Workplace Injury Rehabilitation and Compensation Act 2013*, you are required to disclose to SHDH any pre-existing injury or disease that you have suffered of which you are aware, and could reasonably be expected to foresee, could be affected by the nature of this proposed employment.

Failure to make a disclosure, or the making of a false or misleading disclosure, would disentitle you to compensation pursuant to the *Workplace Injury Rehabilitation and Compensation Act 2013* should you suffer any reoccurrence, aggravation, acceleration, exacerbation or deterioration of your pre-existing injury or disease arising out of, or in the course of, or due to the nature of with SHDH. SHDH will rely upon any failure to disclose in accordance with the provisions of the *Workplace Injury Rehabilitation and Compensation Act 2013* as grounds for denying compensation in accordance with S.41 (1) and (2).

Should any alteration, change or rearrangement be necessary to enable you to carry out the inherent requirements of the position, we also request that you disclose these requirements. SHDH is an equal opportunity employer and will arrange any reasonable adjustment to enable a person with a disability to perform the inherent requirements of the position and therefore compete equally with other applicants for this position. Please disclose in the place below any pre-existing injury or diseases that you suffer from, or have suffered from, which could be affected by the nature of your proposed employment with Swan Hill District Health.

Disclosure advice: - (to be completed by the applicant)

I confirm that I have read and understood the contents of the above information and state that I have disclosed all relevant information in relation to my health and physical ability to carry out the inherent requirements of this position.

Signature of applicant: _____ **Date:**/...../.....

NOTE: If providing this form electronically, you accept that the information is true and correct by the action of submitting the form. You will be requested to sign the printed version at your interview if you are selected.

Enquiries:

Email address: employment@shdh.org.au

Phone: 03 50339315

Postal Address: PO Box 483 SWAN HILL VIC 3585