



Inclusive

Compassionate

Progressive

Accountable

Endorsed Enrolled Nurse Aged Care Services

FT/PT & Casual positions available

About the role

The Enrolled Nurse (EN) provides safe and effective nursing care under the direction and supervision of a Registered Nurse (RN). The role involves assisting with patient assessments, delivering clinical care, monitoring health status, and supporting individuals with their daily healthcare needs. ENs work collaboratively within a multidisciplinary team to ensure high-quality, person-centered care while adhering to professional standards and organisational policies.

We are looking for enthusiastic and compassionate Enrolled Nurses to join the team at both Jacaranda Lodge and Logan Lodge Aged Care.

Key Selection Criteria

- Diploma of Nursing and current registration with AHPRA as an Enrolled Nurse.
- Demonstrated ability to provide safe, evidence-based nursing care within the Enrolled Nurse scope of practice and as delegated by the RN
- Proven ability to follow direction and accept delegated responsibilities from the RNIC while maintaining accountability for own practice.
- Experience working in aged care or similar clinical setting (desirable).
- Understanding of Aged Care Quality Standards and person-centered care principles.
- Ability to communicate respectfully with individuals, families and multidisciplinary teams.
- Ability to recognise and report changes in an individual's condition and escalate appropriately.
- Commitment to maintaining a safe environment and adhering to clinical policies and procedures.
- Familiarity with electronic clinical systems (e.g. medication charts, VHIMS) (desirable).
- National Police Check and NDIS Worker Screening Check (as required).
- Evidence of immunisation records/history as part of the Health Services Act 1988, 2020 Amendment (Mandatory Vaccination of Healthcare Workers), through either documentation or copy of serology report. It is required that there is immunization for all vaccine preventable illnesses.

To apply for this position, email the completed Application for Employment form, Cover letter, CV and response to the key selection criteria to employment@shdh.org.au.

You will find the full position description containing the key selection criteria & application for employment form in the attached documents.

Swan Hill District Health reserves the right to commence interview immediately upon receipt of applications.

Swan Hill District Health is an equal opportunity employer committed to diversity and inclusion. We welcome applications from Aboriginal and Torres Strait Islander people, people with diverse cultural and linguistic backgrounds and people with disability.



Position:	Endorsed Enrolled Nurse
Classification:	IB66-IB72 as applicable
Department:	Aged Care Services (Logan Lodge and Jacaranda Lodge) Sub-acute
Reports to:	Department Nurse Unit Manager
Position Summary:	The Enrolled Nurse (EN) provides safe and effective nursing care under the direction and supervision of a Registered Nurse (RN). The role involves assisting with patient assessments, delivering clinical care, monitoring health status, and supporting individuals with their daily healthcare needs. ENs work collaboratively within a multidisciplinary team to ensure high-quality, person-centred care while adhering to professional standards and organisational policies.
Responsibilities:	• Clinically appropriate care is provided in accordance with professional standards of practice and divisional and organisational policies and procedures. • Working within the scope of the Nursing and Midwifery Standards of Practice • Assesses individual care needs and provides nursing care, which is individualised and responsive to resident needs. • Recognises emergency situations, seeks necessary assistance and provides appropriate care. • Performs duties as delegated and directed by the RN within their scope of practice • Accurately records and reports any change in resident observations and condition. • Documents individual care assessment plan and evaluation in accordance with AN-NAC documentation requirements. • Ensures that care delivered complies with Swan Hill District Health and Clinical Services Division policies and procedures. • Works with Leisure and Lifestyle Support Workers to maximise individual functional ability and social interaction incorporating group activities as appropriate. • Accepts responsibility for ward/unit resource usage including notification of depleted stock lines and correct cleaning, storage and maintenance of equipment. • Participates in ward meetings on a regular basis, and in other nursing related meetings as appropriate. • Assists individuals to carry out therapy programs designed by Allied Health Professionals. • Administers medication as per the Extended Scope of Practice Medication Administration Endorsed Nurse. • Informs Registered Nurse in Charge of any change in resident's condition or concerns regarding resident. • Assist with undergraduate EN students by acting as a role model and preceptor.
Key Selection Criteria	• Diploma of Nursing and current registration with AHPRA as an Enrolled Nurse. • Demonstrated ability to provide safe, evidence-based nursing care within the Enrolled Nurse scope of practice and as delegated by the RN

	• Proven ability to follow direction and accept delegated responsibilities from the RNIC while maintaining accountability for own practice. • Experience working in aged care or similar clinical setting (desirable). • Understanding of Aged Care Quality Standards and person-centered care principles. • Ability to communicate respectfully with individuals, families and multidisciplinary teams. • Ability to recognise and report changes in an individual's condition and escalate appropriately. • Commitment to maintaining a safe environment and adhering to clinical policies and procedures. • Familiarity with electronic clinical systems (e.g. medication charts, VHIMS) (desirable). • National Police Check and NDIS Worker Screening Check (as required). • Evidence of immunisation records/history as part of the Health Services Act 1988, 2020 Amendment (Mandatory Vaccination of Healthcare Workers), through either documentation or copy of serology report. It is required that there is immunization for all vaccine preventable illnesses.
Salary/Award:	Nurses and Midwives (Victorian Public Health Sector) Single Interest Employer Agreement.
First Nations:	Swan Hill District Health would like to acknowledge First Nations communities of Wamba Wamba, Wadi Wadi, Barapa Barapa, Latji Latji and the Tatti Tatti people on whose land, we work and live. We pay respect to all Elders past and present and honour their connection to the land and water.
Continuous Quality Improvement:	• Each staff member is expected to demonstrate a commitment to best practice. • All staff shall take responsibility for their own practice and share responsibility for creating and maintaining a system that provides safe, high quality health care. • All staff will participate in quality improvement activities aimed at improving patient outcomes and maintaining accreditation standards. • It is the responsibility of every staff member to be familiar with Health Service-wide and specific Department Policies & Protocols
Person Centered Care:	The Health Service supports in its values the philosophy of Person Centered Care to ensure all people, including health service providers, clients, their carers and family members are respectfully cared for and encouraged to participate in the provision of quality health care. We recognise diversity is part of every person & as such, providers of health care must be actively involved in developing models of care that are person centered.
Child Safety:	All children have the right to feel and be safe. Keeping children safe is everyone's responsibility. SHDH is committed to providing a child safe environment where children are safe and feel safe, and where their voices are heard about the decisions that affect them. SHDH have zero tolerance to child abuse. Each employee has a responsibility to adhere to this requirement. Any breach of this standard will result in disciplinary action.

Our Purpose:	Connected Care / Best Experience SHDH commits to meet the growing health care needs of our community through our new vision to provide better-connected care and to achieve the best care experience.
Privacy and Confidentiality:	SHDH are committed to protecting patient and staff privacy and confidentiality, as it is an important aspect of our commitment to providing high quality services. In accordance to both the Health Records Act and the Information Privacy Act, information should only be used and disclosed for the primary purpose of its collection. Each employee has a responsibility to adhere to SHDH's Privacy and Confidentiality Policy, as it is a condition of employment. Any breach of the rules of privacy and/or confidentiality relating to health service business, patients or medical records will result in disciplinary action.
Mandatory Training:	All employees must be aware of and complete designated mandatory training within the required time frame.
Safety:	RESPONSIBILITIES: It is the responsibility of every staff member to: • Take reasonable care for your safety and the safety of others while at work. • Report accidents, incidents and potential hazards as soon as reasonably practicable to your supervisor and record on VHIMS reporting system. • Advise your supervisor if you have an injury or illness that may affect your ability to perform the inherent requirements of your position. • Be familiar with emergency and evacuation procedures as detailed in the Emergency Procedures Manual. • Complete all Mandatory training requirements as identified and directed. • Comply with the Occupational Health and Safety Act and all SHDH O.H. & S. online Policies and Procedures.
Asset Management:	Staff with asset management responsibilities are required to adhere to the Asset Management Policy and Protocols.
Review:	Completion of My Work Plan on a yearly basis.
Previous Revision dates:	July 17, Sept 2020, Feb22
Current:	June 2026
Managers Name:	
Managers Signature:	
Employees Name:	
Employees Signature:	